NEW PARENT ORIENTATION 2024-2025

Address: 2955 Old Fountain Rd Dacula GA 30019
Phone number: (770) 338-7945
Website: www.oakhillclassical.org
Office email: admin@oakhillclassical.org
Instagram: oakhillclassical
Facebook: Oak Hill Classical School
Facebook Private Parent Group: Oak Hill Gryphon Parents/Students/Alumni

EVENTS TO START THE YEAR

New Parent Orientation
Thursday, August 1 at 6:00pm
> This is a time for parents of new students to gather for the purpose of giving specific start of school details, emphasizing important policies/procedures and answering questions.

Meet the Teacher
Monday, August 5
> This is a time for all students to drop in and meet their teachers, bring school supplies and get specific instructions for the first day of school.

First Day of School
Wednesday, August 7 8:30am - 12:00 pm(early release at noon)
> Parents are welcome to walk new students to their classroom and take a few photos (if desired)..

Curriculum Night
Tuesday, August 20 (Parent required event)
> This is a night for parents to hear from their student's teacher about curriculum and procedures specific to that class.

DROP OFF AND PICK UP

For standing carpool arrangements, please fill out the [Carpool Permission Form](#) and list the individuals who have your permission to pick up your students.

Morning Carpool Procedures

1. All Students may be dropped off at the front door of the school beginning at 8:00am.
2. Carpool will run until 8:25 am, at which time the doors will be locked. If a parent has arrived after 8:25am, he or she will be asked to come in and sign the student in. This will count towards a tardy (see Attendance Policy).
3. Parents are welcome to walk their children into the building, but should leave the building before carpool ends at 8:25. Please park in the parking lot, so as not to interrupt the carpool line.

Afternoon Carpool Procedures

1. All students are dismissed at 3:00pm. Parents should pull in front of the school and follow the directions of the traffic director.
2. Car engines are to be turned off while waiting for students to load.
3. Cell phones are not to be used during carpool.
4. Carpool tags must be visible upon entering school property.
5. Follow all directions of staff members managing carpool.
6. Your line of cars will be dismissed when all children are loaded safely.
7. If for any reason you need to wait for a child, or take a few extra minutes to buckle, etc., you will be asked to pull up and wait in the parking spots directly in front of the carpool lines.
8. Students may not, for any reason, come back to the classroom after their name has been called for carpool. If the student has left something in the classroom, they need to still proceed to the carpool line and the parent will need to pull around, park, wait for a lull in traffic and then accompany the student back into the building to get the left item(s).
9. If a parent has arrived after 3:15pm to pick up children, he or she will be asked to come in and sign the student out. This will count towards a tardy (see Attendance Policy).
10. Please avoid stopping traffic on Old Fountain road, even if it means passing the school and turning around.

Alternate Pick-up Procedures

1. Early drop off and late pick up are not permitted.
2. For day-of or occasional carpool changes, a parent must notify the school of such changes by email (admin@oakhillclassical.org) or phone (770-338-7945) before 2:30pm the day of the change.

VISITING SCHOOL

1. Please contact the front office at least one day in advance to schedule your visit.
   a. Parents and guardians are welcome for classroom and lunchtime visits, with prior coordination and approval through the front office and your student's teacher.
   b. Other visitors are welcome for lunchtime visits only, with prior per-person approval, and must be accompanied at all times on campus by an Oak Hill parent or guardian.
   c. We ask that all visits are limited to special occasions.
2. Pre-visit approval and arrival on campus:
   a. Contact the Front Office at least one day in advance for approval (e.g., celebrating birthdays, eating lunch with a student, observing a class, etc.).
   b. Sign in at the front desk and obtain a visitor identification badge.
   c. Wear your visitor badge at all times while on campus.
   d. Only visit classrooms or areas of the school for which you have approval. >> Visitors, including parents, may not wander around the school; they must stay in the classroom or area approved for their visit. This is for the safety of both the visitor as well as our students and staff. If you are there specifically to observe a class, please do so in a way that does not interfere with regular classroom procedures.
   e. Sign out upon your departure from campus.

EARLY CHECK OUT & ABSENCES

Early Check-out

Parents must see the front office staff to check a student in or out of school. All requests for early check out should be done before 2:30 pm. Parents must let the school and teacher know if a student will need to be checked out early so that the teacher can have the student packed up and ready to go.

Unplanned Absence

If a student needs to be absent from school for sickness or any other unplanned absence, the parents should contact the school office at admin@oakhillclassical.org and the student's teacher as soon as possible. For more information on absences and makeup work, please reference the [handbook](#).

COMMUNICATIONS

Monday Email
Every Monday you will receive an email from our Head of School, communicating any important information for the week and upcoming weeks.

Facebook Parent Group
This is a private group on Facebook for Parents, Teachers, Staff, and Alumni to communicate with each other about a variety of topics and events.

Calendar
Please reference our calendar for the most up-to-date information about school events. This includes our year-at-a-glance with events and holidays.

Emergencies
The safety of our students, staff and faculty is of paramount importance. In the event of an emergency (fire, severe weather, intruder), parents will be notified as soon as possible by email and by text. (Parents must sign up for the Remind texts to receive these communications.) Please do not contact the school during a presumed emergency, as our staff and faculty will be working hard to keep students as safe as possible.

Remind Text
The most immediate source of "high importance" information.

Green "Take-Home" Folder or Student Planner
In Grammar School in particular, many things will be communicated through the 'Green Take Home Folder', which should be checked daily. Grades 4th-8th will have a Student Planner in which their assignments will be listed by the student.

UNIFORMS & DRESS CODE

Oak Hill's designated uniform supplier for all logoed uniform items is Lands' End.
Lands' End: landsend.com/school. Oak Hill ID: 900155771
For more details on uniforms, please reference our Handbook.

Label Everything!
Please put names inside/on your children's clothing, coats, water bottles, lunch bags, even shoes and tote bags/backpacks. This makes it much easier for students to identify their items and makes it possible for us to return misplaced items to their owners. Lost and found items can be found in the lobby.

SCHOOL SUPPLIES

Updated Lists for 2024/2025 will be posted in the summer:
[Supply Lists](#)

FRIDAYS AT OAK HILL

Gryphon (Spiritwear) Fridays

Gryphon Fridays give students a chance to show school spirit and exercise some individualism. All students may wear any Oak Hill t-shirts or sweatshirts, tucked or untucked, and any uniform bottoms. Oak Hill tops must be school-issued (field day, athletic competitions, capstone trips, 5K, etc.) No sleeveless shirts are permitted. Upper School students are free from color restrictions for socks and shoes. They may also wear jeans on Gryphon Fridays. Jeans may not be tight and may not have rips, holes, or tears, etc. The Administrative Staff reserves the right to take away the privilege of Gryphon Fridays.

Hot Lunch Fridays

We provide hot lunch for those who choose to purchase them from vendors like Chick-fil-A, Austin's Burritos, and Johnny's Pizza. You will receive an email about how to order hot lunch.

MEDICAL

Health Policy

1. Following Georgia state law, Oak Hill Classical School requires a current immunization record or a notarized religious affidavit statement for every student upon initial enrollment and again upon entering K5 and 7th grade. Immunization records must be turned in to the school office by September 1 of the school year.

2. Students are also required to have a Certificate of Birth on File. Birth certificates must be turned in by the first day of the school year.

3. It is expected that students are sent to school healthy, well rested, and ready for class. Students who are lethargic, tired, and unable to do their schoolwork will be sent home for needed rest and recuperation. Oak Hill Classical School does not have a nurse on staff. Do not send a child to school if they have a temperature over 100.4 or if they are showing signs of a virus or infection (vomiting, diarrhea, severe colds, etc.)

4. Parents should provide the school with updated emergency numbers of friends and/or family who can pick up their child from school if the child becomes ill. Medical information and emergency contacts must be turned in by the first day of school.

5. Oak Hill will not keep over the counter medicine on hand to be dispensed to students. If a student needs medication (over the counter or prescription), it must be given to the front desk personnel with a parent permission note and instructions. Students will need to come to the front desk to administer medication.

Other

For policies on other illnesses, head lice, allergies, injuries and medical distribution, please reference our [Handbook](#).

PARENTAL INVOLVEMENT

Ways to Get Involved

1. Attend all required parent events: Curriculum Night, State of the School and Parent Teacher conferences.
2. Read emails from teachers and administrators to stay up to date.
3. Be involved in your student's learning at home. (Helping with homework, reading aloud, conversations, etc.)
4. Act as chaperone on field trips or as a host for class parties or a room parent.
5. Join the Gryphon Flight Team (the Parent Volunteer organization) and become involved in the Special School events. (See below)
6. Closely monitor and praise your child's progress by reading all teacher notes and papers sent home in the green take home folder for Grammar school and through Thinkwave for Logic School.
7. Communicate your ideas for school improvement and comments regarding the school program to the administration.
8. Support our Oak Hill Community by giving not only of your time, but also of your resources. Visit [OakHillClassical.org/Give](#) for more information.

Gryphon Flight Team (GFT)

Oak Hill is not just an organization of students, but one of students, staff, faculty, and families. It is through this association that volunteers are recruited for volunteer activities, including but not limited to the following teams:

1. Hot Lunch Volunteers
2. Room Parent and Teacher Appreciation
3. Facilities Team: Library, Kitchen, Campus Beautification, etc.
4. Morning Special Events: Muffins with Moms, Donuts with Dads, Grandparents Day
5. Evening Special Events
6. Fundraising Events: Great Pumpkin Race, Spring Celebration Dinner
7. Student Activities: Paper Airplane Competition, Olympic Games, Logic School Gala

HOUSE SYSTEM

Reminiscent of traditional British schools, Oak Hill students, 3rd Grade and up, are divided into Houses (new students inducted in the fall).. In the traditional boarding schools, the students actually lived in and with these houses, but our system is a bit less ambitious. Besides the natural fun that comes along with such a system, the house system affords additional opportunities for:

- Nurturing relationships across grade levels
- Leadership, friendly competition, and service
- Faculty involvement with students on a different relational level
- Positive peer pressure and mentorship

As a classical school, Oak Hill delves into the works of antiquity, learning that all truth is God's truth. In developing the houses, we have sought to emphasize the four classic virtues, which reflect God's truth — prudence or wisdom, temperance or moderation, fortitude or courage, and justice. We have selected a Christian saint to exemplify these virtues and inspire our students to model them in their own lives.

Oak Hill Houses

- **Augustine** was born in 354 in Tagaste (modern-day Algeria) to a Christian mother and a pagan father. Raised in Roman North Africa, educated in Carthage, and employed as a rhetoric professor in Milan, he became a Christian through the influence of Ambrose, the bishop of Milan. He made important contributions to theology and philosophy, including developing the Christian understanding of the cardinal virtues.
    - Virtue: Temperance (*temperantio*)
    - Color: Blue
- **Boniface** (Latin: *Bonifacius*), (c. 672 – June 5, 754 or 755), the Apostle of the Germans, was born Winfrid or Wynfrith at Crediton in Devonshire. He later became a missionary who propagated Christianity in Germany during the 8th century.
    - Virtue: Prudence (*prudentia*)
    - Color: Gold
- **Martin** of Tours (Latin: *Martinus*), was a bishop of Tours in the fourth century. He showed interest in Christianity at an early age. After service in the Roman army, he was baptized and became a disciple of St. Hilary of Poitiers, who was prominent in the trinitarian disputes with the Arians.
    - Virtue: Justice (*iustitia*)
    - Color: Red
- **Patrick** of Ireland, Bishop of Armagh and Enlightener of Ireland, was born a Briton. Captured and brought to Ireland as a slave, he escaped and returned home. Later, he returned to Ireland, bringing Christianity to its people.
    - Virtue: Courage (*fortitudo*)
    - Color: Green